

## **ASP CONSERVATION GRANT APPLICATION**

### **Application due: 31 January; On-line submissions will open on 1 January**

Grant proposals are solicited for conservation research projects and/or conservation education and related initiatives. We especially encourage primatologists from habitat countries to apply.

If you have already started your project, you are eligible for an ASP Conservation Grant **only** if you apply for portions of the project that will be implemented in the future. We accept proposals from previous award recipients if a) there is a 3-year period between applications; b) the award is for a different project than the previous award; and c) the final report or video from the earlier award has been submitted and accepted by the committee.

Grant recipients must (1) adhere to regulations the country in which they intend to work and the country in which they reside (see below); (2) adhere to ASP's guidelines on the code of best practices in field primatology (<https://www.asp.org/2021/04/20/code-of-best-practices-in-field-primatology-code-of-best-practices-in-field-primatology/>); (3) agree to submit a short video or a brief text report in a form suitable for publication in the ASP Bulletin (maximum 1-2 pages, single spaced) within six months of completion of the project. Questions? Write to [conservation@asp.org](mailto:conservation@asp.org).

### **Who is eligible?**

Students, researchers, and educators of primate conservation from any country who are members of ASP. **Applicants from non-human primate habitat countries are eligible for free membership.** To join ASP, please go to <https://www.xcdsystem.com/asp/member/>. If you have any questions about membership, please contact the ASP Treasurer ([treasurer@asp.org](mailto:treasurer@asp.org)).

**Please plan ahead.** New and free memberships may take at least one week to process. You are not eligible to submit your grant proposal until you have been notified of ASP membership.

### **Instructions:**

Please read the FAQs on-line before you prepare the application. Do not include this page with your application. Complete the cover page in the format provided. The remaining sections of the application each have strict page limits (except Section VI). Your submission will total approximately 10 pages. Do not include additional attachments. Font size should be no less than 11 pt. You must upload all the information as a PDF. NOTE: **Failure to follow these guidelines will result in the rejection of your application.** Review your grant and the instructions carefully before submission!

Applications should be submitted online. To access the form, please log in to your profile page at <https://www.xcdsystem.com/asp/member/>

The online grant submission system **will open on 1 Jan and close on 31 Jan.**

- Applications will **ONLY** be accepted through the ASP online grant submission system. Please note that this system requires applicants to log into the ASP portal. You must be an ASP member to apply.
- Applicants must provide a detailed description of their methods (see Sections II and VI) and also must present confirmation of IACUC approval for non-human primate projects or IRB approval for human subjects (if from U.S. institutions) before funds will be distributed. Pending IRB or IACUC petitions are acceptable at the time of application submission. Questions? Contact [conservation@asp.org](mailto:conservation@asp.org).
- ONE (1) letter of recommendation is required for ALL student applicants. Letters in support of student projects should preferably come from academic advisors. [Note: students will be asked to enter the email address of their recommender. An email message will then automatically be sent with information on how to submit the letter.]

## ASP CONSERVATION GRANT APPLICATION

<b>I. COVER PAGE (Use this table as a template for the on-line form)</b>							
1)	<b>Project Title:</b>						
2)	<b>Principal Investigator(s):</b>  <b>Email address of PI/applicant:</b>						
3)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> <b>Is this a student project?</b>                      Yes    ___            No ___                       If yes,    ___ Undergraduate                                   ___ Masters                                   ___ PhD                 </td> <td style="width: 50%; padding: 5px;"> <b>Confirm that you are an ASP member by checking YES ___</b> </td> </tr> <tr> <td colspan="2" style="padding: 5px; text-align: center;"><b>*If you are a student member, be sure to provide ONE letter of recommendation</b></td> </tr> </table>	<b>Is this a student project?</b> Yes    ___            No ___  If yes,    ___ Undergraduate ___ Masters ___ PhD	<b>Confirm that you are an ASP member by checking YES ___</b>	<b>*If you are a student member, be sure to provide ONE letter of recommendation</b>			
<b>Is this a student project?</b> Yes    ___            No ___  If yes,    ___ Undergraduate ___ Masters ___ PhD	<b>Confirm that you are an ASP member by checking YES ___</b>						
<b>*If you are a student member, be sure to provide ONE letter of recommendation</b>							
4)	<b>Name and email address of person writing the letter of recommendation:</b>  <b>Institutional affiliation of recommender:</b>						
5)	<b>Country where project will be conducted:</b> <b>Species to be studied:</b>						
6)	<b>Project Period (proposed start and end month/year):</b>						
7)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"><b>Total estimated cost of the project:</b></td> <td style="width: 50%; padding: 5px;">\$</td> </tr> <tr> <td style="padding: 5px;">Amount of funding requested from ASP: (max. \$3,500):</td> <td style="padding: 5px;">\$</td> </tr> <tr> <td style="padding: 5px;">Support from other sources: (<b>specify</b> the funding agency, amount requested, amount pending, or amount approved)</td> <td style="padding: 5px;"></td> </tr> </table>	<b>Total estimated cost of the project:</b>	\$	Amount of funding requested from ASP: (max. \$3,500):	\$	Support from other sources: ( <b>specify</b> the funding agency, amount requested, amount pending, or amount approved)	
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Support from other sources: ( <b>specify</b> the funding agency, amount requested, amount pending, or amount approved)							
8)	<b>Does this project comply with the animal welfare regulations specified by the country in which the project will be conducted?</b> Yes ___ No ___						
9)	<b>Have you applied for permits required to do research in the host country?</b>  Acquired ___; Pending, date submitted ____: Not submitted: ____ (explain)  Name of country agency granting permits:						

10)	<b>Does your project involve animal capture/sedation? If “yes” provide capture &amp; sedation details in Section VI.</b>	Yes ____ No ____
11)	<b>All proposals should be reviewed by an institutional oversight committee (e.g., IACUC, IRB). Confirmation of approval or waiver is required before <u>release</u> of funds. See Section VI.</b>	Institution name:  Pending ____; Approved: ____; Waiver granted ____ Not applicable ____ (Provide details in Section VI)
12)	<b>Provide a <u>3-line summary</u> of your project:</b>	
13)	<b><u>If you received a previous award from the ASP Conservation Committee please indicate the year of the award, when the final report was submitted, and how the current proposal differs from the previous research.</u></b>	

**\*\*Proposals that do not abide by the word and page limits will not be reviewed.\*\***  
**Please save your documents in PDF format**

## **II. PROJECT NARRATIVE (Maximum 4 pages: Items 1-7)**

### **1. Abstract (225-word limit)**

### **2. Introduction**

- Background & Significance
- Specific Aims & Goals (*indicate the specific contribution to primate conservation*)

### **3. Methods (*Include the following sections as appropriate.*)**

- Study Site
- Study Subjects (*include sample size*)
- Data Collection
- Data Analysis
- Addendum (see Section VI) Describe animal handling procedures (if relevant) and institutional review oversight (all applicants). Does not count toward page limit.

### **4. Education/Outreach (*If not applicable, indicate why*)**

**5. Timetable** (*Anticipated dates of project from start to completion. Please note that this grant cannot be used to fund research already completed.*)

**6. Significance of the Project for Primate Conservation**

a) Identify the activities/initiatives that the project will accomplish and briefly clarify how each of these activities will contribute, either directly or indirectly, to primate conservation. Be specific.

Activity/Initiative	How will it contribute to primate conservation?

b) How will the project lay the groundwork for future conservation? In other words, after the completion of this project, what is the next step toward advancing conservation in this place or with this species? How will this project facilitate this goal? (**Maximum of 100 words**)

**7. Ethical Issues** (Briefly discuss potential ethical issues associated with your project and how you will attempt to deal with them; e.g., habituation; capture; human-nonhuman primate disease transmission; potential negative impacts on local human communities.) **Required:** Include a Covid-19 protocol for animal and human proximity, protection, etc.

**III. REFERENCES CITED (Maximum 2 pages)**

List all references cited in your proposal. References should be complete, listed in alphabetical order, and presented in any of the bibliographic formats found in major primatological journals (e.g., *American Journal of Primatology*, *International Journal of Primatology*).

**IV. PROJECT BUDGET AND JUSTIFICATION (Maximum 1 page)**

- **Budget:** provide a list of project expenses and estimated amounts, e.g., travel/transportation, room, meals, field assistants, equipment, supplies, miscellaneous expenses, etc.
- Funding **may not be used for** conference travel, PI salary or institutional overhead costs.
- **Budget Justification:** provide a brief statement justifying the proposed budget items.

If the project budget exceeds the amount requested from ASP, indicate the total budget amount, the specific item(s) to be funded by the ASP Conservation Grant, and how the remaining expenses will be covered (i.e., other sources of funding). Include any Covid-related expenditures.

**V. SHORT CURRICULUM VITAE of APPLICANT (Maximum 2 pages)**

Include contact information, current position, educational background, relevant experience, publications and presentations at professional meetings. (Note: Please DO NOT include CVs of co-investigators)

**VI. Addendum (Not included in page count)**

- a) **Provide a statement of institutional oversight** from your institution. Projects that entail the study of vertebrates require a review of the study by an institutional Animal Care and Use Committee (IACUC). Projects using human subjects should be reviewed by an Institutional Review Board (IRB). Provide a statement that includes institution's name, date of application, and status of decision (e.g., applied for/pending, approved, waiver granted, etc.). Do not submit the application or approval or waiver letter at the time of application. **Questions?** Write to [conservation@asp.org](mailto:conservation@asp.org).
- b) **Provide details outlining your capture and sedation protocol (if relevant)**. This statement should include number of animals captured and sedated, method of capture, identity of responsible individual and experience of the capture team, drugs and dosages used, and recovery methods (see Cunningham, Unwin & Setchell (2015), *Int J Primatol* 36, 911-932 for useful information).